SUMMARY OF EVALUATION DATA TEMPLATE

Use this template to gather information from multiple evaluations into one document.

- **Do not include interpretations or recommendations here.** This form is just to gather data from multiple sources and organize it in one place. The team will consider the data first, and later, engage in analysis and consideration of recommendations.

- Begin by choosing the most important pieces of data that represent extremes of performance (highest or lowest scores; most exceptional or unexpected responses from student work samples or stories from classroom performance; patterns of success or gaps from school-wide assessments, attendance, incident reports, etc.). The data should show elements about the child that are unique strengths or areas of need.

- Record each data point on a separate line using a chart similar to the one below. (**Hint:** You can add a cover sheet with the student's name, grade level, and date of summary; however, if you want to keep this information confidential or use it for aggregate consideration, don't add any identifying information to this summary form.)

- Different team members can use this sheet for a child. It may be interesting to see which data points team members identify as "the most important pieces of data." It's OK if team members disagree. Multiple perspectives, experiences, and expertise are a strength of the team.

SOURCE OF DATA (e.g., PSYCHOLOGICAL EVALUATION; ATTENDANCE RECORD; WRITING SAMPLE; MATH TEST; ETC.)	DATE COLLECTED	SPECIFIC DATA POINT (PLEASE USE SEPARATE LINES FOR EACH DATA POINT THAT REPRESENTS A HIGH/LOW SCORE OR OTHER ATYPICAL OBSERVATIONAL OR ANECDOTAL RESULT.)