

WEB RESOURCE 6: SCHOOL CASE MANAGEMENT MEETING TEACHER AND PARTICIPANT TEMPLATE

Student's Name _____

Grade: _____ **Date:** _____

What Support Is the Teacher Seeking? _____

A. OPERATING NORMS FOR CASE MANAGEMENT MEETING

- attentive listening
- hear every voice
- open to new ideas
- ego-free leadership
- equal participation
- learn together and build confidence in each other's ability
- others decided by group assembled

B. BACKGROUND INFORMATION FOR STUDENT

Interests:
Strengths:

(Continued)

(Continued)

Identification/Accommodations:

Other Important Learning Info:

C. OBSERVATION

Background info on student work sample (Lesson Intention, Success Criteria, instructional strategy used, teacher observation):

D. ANALYSIS OF WORK SAMPLE

What are the student's strengths?

What are the student's areas of need?

What area is critical to this student's achievement?

What instructional approaches has the teacher already tried with this student?

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E. PLAN

What is a reasonable next short-term goal for this student? Why?					
What instructional strategy could the teacher try and WHY do you think it will work?					
Strategy	Rationale	Modeled	Shared	Guided	Independent
What resources would be required to implement this plan (including Professional Learning needed)?					

F. DESCRIPTIVE FEEDBACK

What will be the Descriptive Feedback to the student about the work sample?
What will be the Descriptive Feedback to the teacher about the work sample?

G. EVIDENCE AND FOLLOW-UP

What kind of work samples from this student will the teacher bring to the next meeting to show improvement (or not)?
Next Meeting Date
Agreed upon by all as all around the table are expected to attend

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