

Multiple Teachers/Multiple Schools

TIME	AGENDA ITEM
9:00–9:50	<p>Meet</p> <p>Review inquiry question and theories of action (participants work with teams from their own school)</p> <ul style="list-style-type: none"> • Was the question answered? • Did our theories of action reflect the actions we took as educators and the learning experienced by the students? • Did we achieve the results we expected? • Why or why not? What have we learned? • What have our students learned? • What were the pivotal moments on our journey?
9:50–10:10	<p>Develop a communication plan (participants work with teams from their own school)</p> <ul style="list-style-type: none"> • Who is our audience(s)? • How will we reach them? • If the group wishes, they may break into smaller groups to implement more than one communication strategy.
10:10–11:00	<p>Implement communication plan (participants work with teams from their own school)</p> <ul style="list-style-type: none"> • Review the communication plan; what are the next steps? • Facilitator ensures each participant is clear on their role in the plan. • Begin to draft communication documents—e-mail, invitations, presentations, brochures, posters, and so on.
11:00–11:20	<p>Each school shares their communication plan with the large group.</p>
11:20–11:35	<p>Establish specific responsibilities for participants with timelines. Who will follow up to ensure the communication plan continues to move forward?</p> <p>Professional learning: After reviewing the inquiry question and theories of action is there further reading and research to explore?</p>
11:30–11:45	<p>Gather feedback on Lab Class model</p> <p>Thank all participants!</p>

Proposed Agenda: Half-Day Consolidation Meeting

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