

# My Writing Goals

Informational  
Text

Name \_\_\_\_\_

When writing **informational text**, I will work on . . . (highlight one or two objectives below)

OBJECTIVE	WHAT DOES THAT MEAN?	MY NOTES (DATE AND COMMENTS)
<b>Ideas</b>	<b>Narrowed topic.</b> Ideas connect.	
<b>Text Features</b>	<b>Headings</b> tell main ideas. <b>Photos, drawings, maps,</b> etc. give information.	
<b>Text Structures:</b> Choose what matches your writing purpose	<b>Description</b> <b>Chronological order</b> <b>Compare and contrast</b> <b>Problem and solution</b> <b>Cause and effect</b>	
<b>Voice</b>	<b>Strong leads</b> and <b>reflective closings/concluding statements.</b> Information is <b>clear</b> and <b>easy to understand.</b>	
<b>Conventions:</b> Spelling Punctuation Capitalization Language Usage	Words <b>spelled</b> correctly. Check use of <b>commas, apostrophes, quotation marks,</b> and <b>end punctuation. Capital letters</b> in names, places, titles, days and months, and holidays. <b>Noun-verb agreement.</b>	