

Figure 4.3 Co-Planning Readiness Framework

GUIDING QUESTIONS	ADDITIONAL CONSIDERATIONS	NEEDED ACTION
Do we all know our roles and responsibilities in the co-planning process?	<ul style="list-style-type: none"> • How will we balance the input of team members? • How will we assure each member's contribution is valued? 	
Do we have a set agenda for our co-planning sessions?	<ul style="list-style-type: none"> • What goals do we need to set for our co-planning? • What do we hope to accomplish? • What are our priorities? 	
Do we have sufficient time to accomplish the tasks we have set?	<ul style="list-style-type: none"> • How often can and/or should we meet? • Is co-planning time built into our teaching schedule? • Are we able to make use of virtual meetings? 	
Do we know the strengths and abilities of our ELs/MLs?	<ul style="list-style-type: none"> • Do we understand the process of acquiring an additional language? • Do we know what it takes for ELs/MLs to be academically successful? 	
Do we all have the tools, technology, and materials we need for adapting, modifying, and differentiating instruction?	<ul style="list-style-type: none"> • How might we best accomplish and share the tasks of adapting, modifying, and differentiating instruction? • How might we support one another to use new tools, technology, and materials? 	
Do we agree on best practices for informally and formally assessing ELs/MLs?	<ul style="list-style-type: none"> • How might we co-create assessment opportunities that support ELs/MLs to demonstrate their learning? 	
Do we all feel comfortable with teaching the lesson content?	<ul style="list-style-type: none"> • How might we support one another to develop proficiency with the content? 	
Do we all feel comfortable about developing the language and literacy skills of ELs/MLs?	<ul style="list-style-type: none"> • How can we support one another to understand best practices to develop the language and literacy skills of ELs/MLs? 	

Retrieved from the companion website for *Co-Planning: Five Essential Practices to Integrate Curriculum and Instruction for English Learners* by Andrea Honigsfeld and Maria G. Dove. Thousand Oaks, CA: Corwin, www.corwin.com. Copyright © 2022 by Corwin Press, Inc. All rights reserved. Reproduction authorized for educational use by educators, local school sites, and/or noncommercial or nonprofit entities that have purchased the book.