··· FIGURE 5.5 PREPARATION F	OR LEARNING WALKS AND GHOST WALKS
 Establish the purpose for the walk. Do observers need the purpose in writing? 	
 Discuss confidentiality. What are the expectations about teachers' and students' privacy? 	
3. Encourage learning. If notes will be taken, how will this occur?	
4. Keep an open mind. How will we respond if an inappropriate question is asked or judgment is made?	
5. Remember to observe, not evaluate. Might an observational tool for outside visitors be helpful?	
6. Determine the time parameters. How will the time be managed?	
7. Establish the ending point for the walk. When will the learning walk be debriefed?	

Retrieved from the companion website for *Collaborating Through Collective Efficacy Cycles: A Playbook for Ensuring All Students and Teachers Succeed* by Toni Faddis, Douglas Fisher, and Nancy Frey. Thousand Oaks, CA: Corwin, www.corwin.com. Copyright © 2023 by Corwin Press, Inc. All rights reserved. Reproduction authorized for educational use by educators, local school sites, and/or noncommercial or nonprofit entities that have purchased the book.