

## FIGURE 5.5 PREPARATION FOR LEARNING WALKS AND GHOST WALKS

**1. Establish the purpose for the walk.**

Do observers need the purpose in writing?

**2. Discuss confidentiality.**

What are the expectations about teachers' and students' privacy?

**3. Encourage learning.**

If notes will be taken, how will this occur?

**4. Keep an open mind.**

How will we respond if an inappropriate question is asked or judgment is made?

**5. Remember to observe, not evaluate.**

Might an observational tool for outside visitors be helpful?

**6. Determine the time parameters.**

How will the time be managed?

**7. Establish the ending point for the walk.**

When will the learning walk be debriefed?