

Conference Check-in Planning Sheet

Answer each question to the best of your ability prior to your conference. Have examples ready to show and be prepared to take notes as we discuss your project.

1. What work do you want to show me during this conference?
2. What progress have you made on your learning (or project) since you last conferenced with me?
3. What problems are you having with your project or learning? How do you plan to address these problems?
4. What are your plans for the next phase of the project?
5. Is there anything else you want me to know about your project, your collaboration with others, or your learning so far?