

Criteria	1–Still Working	2–Meets Expectations	3–Exceeds Expectations
Organization	Organization is confusing and is hard for the reader to follow.	Organization is logical and the reader is mostly able to follow.	Organization is logical and easy to follow for the reader.
Sources of Information	The information is not accurate or draws from unreliable sources.	The information is accurate and credible.	The information is accurate and credible and includes sources not shared in class.
Addresses the Prompt	The prompt is not addressed and instead is off topic.	Some information required by the prompt is missing.	The information fully addresses the prompt.
Mechanics and Conventions	There are numerous mechanics and convention errors (e.g., punctuation, capitalization, spelling, grammar) that interfere with the reader's understanding.	The few mechanics and convention errors (e.g., punctuation, capitalization, spelling, grammar) do not interfere with the reader's understanding.	The mechanics and conventions are largely accurate (e.g., punctuation, capitalization, spelling, grammar).