

Time Distribution Tool (TDT)

Mark 1 tally in the appropriate category for each minute of instruction (5 tallies or minutes per row).

Briefly record what is happening during each five-minute segment/row in the Comments column and record # of engaged students for each five-minute segment over total number of students in the Student Engagement column.

Date: _____ School: _____ Teacher: _____ Grade: _____ Content: _____ # of Students: _____
 Observer: _____

Coaching paperwork not to be used as a part of a teacher's evaluation. All comments written by the coach are nonevaluative and not to be interpreted as an indication of success or lack of success of the teacher being coached.

Minutes	5-Minute Intervals	Teacher Lecture	Teacher-Led Discussion	Student-Engaged Discussion	Small Group-Engaged Activities	Student-Engaged Activities	Student-Engaged Seat Work	Assessment	Video	Individual Student Help	Non-Instructional Activities	Comments	Student Engagement
5													
10													
15													
20													
25													
30													
35													
40													
45													
50													
55													
60													
Total Time												Total Time – Time Spent on Non-Instructional Activities Divided by Total Time = % Time Spent on Instruction:	SE Average:

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