**Final Manuscript Submission Checklist**

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* Glossary (optional)
* Other resources (sometimes called “Appendices.” Corwin prefers “Resources.”)
* **References (at the end of the entire manuscript rather than at the end of each chapter)**
* **All figures, illustrations, tables, etc. each identified with number and the title (e.g., Figure 2.5 Sample Student Schedule). Captions should be included.**
* **Author photos in high resolution digital form (at least 300 ppi).**

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