

# Capitalize the first word in a letter closing

Ex:

(closing)

Your friend, Jennifer

## PRACTICE THE CONVERSATION:

**A:** Will you please read the example?

**B:** *Your friend, Jennifer.*

**A:** Good. Now . . . why is *your* capitalized?

**B:** It's the first word in a letter closing.

**A:** Uh huh . . . so?

**B:** So the first word in this part of a letter should always be capitalized.

**A:** Right. What about the word *friend*?

**B:** No, just the first word.

**A:** Good. What is this part of a letter called?

**B:** The closing.

**A:** Perfect.

**B:** Thanks.

