

| Suggestion | Action |
|---|---|
| Do what we say we are going to do . . . at all times. | What happens if we say something to our learners but don't follow through? |
| Be specific, accurate, and concise with feedback to a learner. | What should we do if we are not truthful in our feedback to a learner (e.g., we are worried that it will upset them too much)? |
| Be proactive in our feedback instead of waiting for learners to make a mistake. | What happens if we only catch learners making a mistake? |
| Avoid stereotypes or other negative feelings about specific learners. | What happens if specific learners evoke negative feelings in us (e.g., they are learners that really know how to push our buttons)? |

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| <p>Before engaging in the feedback loop, we should make sure we know the content, skills, and understandings related to the feedback.</p> | <p>What happens if we do not have a background in a particular content, skill, or understanding?</p> |
| <p>Prepare or plan how you will deliver the feedback, ensuring the feedback is clear, coherent, and cohesive.</p> | <p>What should we do if we are not clear on how we should organize feedback?</p> |
| <p>Practice and monitor voice tone, facial expressions, and other forms of nonverbal communication.</p> | <p>What happens if we unintentionally communicate something different through nonverbal communication?</p> |