



RESOURCE 3.7

Sample Parent Letter About Newly Identified MLs

[District Name]

[School Name]

[School Contact Information]

Date: _____

Dear Parent/Guardian of [Name of student]:

Welcome to [name of school]. Your child was assessed to determine if they are a multilingual learner and whether they need a specific language assistance program designed to meet their English learning needs. Based on these assessments,

- ☐ Your child appears to be fluent in English and will not require coursework that is designed for students who are learning English as a new language.
- ☐ It appears that your child is a multilingual learner at level __ and would benefit from taking courses that are designed for students who are learning English.

This includes classes in English as a second language. It also includes a course of instruction that is specifically for multilingual learners to be actively engaged in learning content and English. It is recommended that your child receive a course of instruction in math ☐, science ☐, social studies ☐ for the purpose of learning English and academic content.

Your child would also benefit from receiving bilingual language clarification in math ☐, science ☐, social studies ☐ to assist them in understanding subject matter.

You have the right to decline this specifically designed English language education course of study. Please contact me if you have any questions about these recommendations and/or your right to decline. I may be reached at [telephone number] _____.

Thank you.

Sincerely,

[Signature]

[Position]