## PLAN YOUR CIRCLE

Use the following planning guide to ensure that all the components necessary for an effective circle are present.

ASPECT	CONSIDERATIONS	NOTES
Setting	<ul><li>Is it a true physical circle?</li><li>Can participants see each other?</li></ul>	
Talking piece	<ul> <li>Is the item familiar?</li> <li>Does a new talking piece need to be introduced?</li> </ul>	
Circle keeper	<ul> <li>Who will guide the process?</li> <li>Who might be a backup if needed?</li> </ul>	
Norms and agreements	<ul> <li>Are the norms and agreements familiar?</li> <li>Do new norms or agreements need to be developed?</li> <li>How will they be shared or revisited?</li> </ul>	

## (Continued)

<b>ASPECT</b>	CONSIDERATIONS	NOTES
Introduction	<ul> <li>How will participants be welcomed?</li> <li>How will the purpose of the circle be established?</li> <li>Is there a need for relationship building?</li> </ul>	
Deepening and exploring impact	<ul> <li>Which questions will be asked to encourage participants to share stories?</li> <li>What questions will allow participants to describe their impact?</li> <li>Who has been affected and in what ways?</li> </ul>	
Repairs or actions	<ul> <li>How will ideas for resolution or action be shared?</li> <li>How will the conversation center on healing or positive change?</li> </ul>	
Consensus	<ul> <li>How will you know that consensus has been reached?</li> <li>What actions may need to be taken if consensus is not reached?</li> </ul>	

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