

5-Minute Teacher–Student Conference Form

Name _____ Date _____

Directions: Complete this conference form and file in a folder that contains other conference forms and samples of the student's written work.

Before Confering

Focus the conference topic:

Points to discuss with the student:

The kind of scaffolding I'll try:

After Confering

Note important comments the student made:

My observations of the student:

Negotiated goal for the next conference:

Date of the next conference: _____