



MY WRITING CHECKLIST—INFORMATIONAL



Name: _____ Date: _____

My Title: _____

What I Need to Do . . . when I teach with my writing or speaking.

- This is my focus: _____
- My beginning starts with _____
- BIG IDEA #1** answers a question _____
- I say more about IDEA #1 describing __ actions __ facts __ images __ details.
- BIG IDEA #2** answers a question _____
- I say more about IDEA #2 describing __ actions __ facts __ images __ details.
- These words connect my ideas: _____
- My writing makes sense – the ideas and details are grouped together.
- My pictures or diagrams go with my writing and add interesting ideas.
- I have labels or captions that help to explain what is most important.

Partner Editing Checklist: I worked with _____

- All of my sentences begin with a capital letter.
- The word “I” and names of people and book titles start with capital letters.
- My sentences end with __ periods (.) __ question marks (?) __ exclamation marks (!).
- We used __ word bank __ journal __ dictionary __ book __ glossary to check spelling.
- I have spaces between words and sentences.



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