

Figure 5.5 Speech and Presentation Rubric

	4—Excellent	3—Good	2—Fair	1—Needs Improvement
Delivery	- Holds attention of entire audience with the use of direct eye contact, seldom looking at notes - Speaks with fluctuation in volume and inflection to maintain audience interest and emphasize key points	- Consistent use of direct eye contact with audience, but still returns to notes - Speaks with satisfactory variation of volume and inflection	- Displays minimal eye contact with audience, while reading mostly from the notes - Speaks in uneven volume with little or no inflection	- Holds no eye contact with audience, as entire report is read from notes - Speaks in low volume and/or monotonous tone, which causes audience to disengage
Content and Organization	- Demonstrates full knowledge by answering all class questions with explanations and elaboration - Provides clear purpose and subject; pertinent examples, facts, and/or statistics; supports conclusions/ideas with evidence	- Is at ease with expected answers to all questions, without elaboration - Has somewhat clear purpose and subject; some examples, facts, and/or statistics that support the subject; includes some data or evidence that supports conclusions	- Is uncomfortable with information and is able to answer only rudimentary questions - Attempts to define purpose and subject; provides weak examples, facts, and/or statistics, which do not adequately support the subject; includes very thin data or evidence	- Does not have grasp of information and cannot answer questions about subject - Does not clearly define subject and purpose; provides weak or no support of subject; gives insufficient support for ideas or conclusions
Enthusiasm and Audience Awareness	- Demonstrates strong enthusiasm about topic during entire presentation - Significantly increases audience understanding and knowledge of topic; convinces an audience to recognize the validity and importance of the subject	- Shows some enthusiastic feelings about topic - Raises audience understanding and awareness of most points	- Shows little or mixed feelings about the topic being presented - Raises audience understanding and knowledge of some points	- Shows no interest in topic presented - Fails to increase audience understanding of knowledge of topic
Comments				