FIGURE 9.2 What Is the Purpose of Work and Where Should Teachers Invest Their Time?

WHAT IS THE PURPOSE OF THIS WORK?	WHAT WILL I DO?	WHY?
Practice/Review	No feedback or grade	If students are practicing a skill or reviewing a concept or information that you plan to assess in the future, you can: 1. Give students time to self-assess using an exemplar and rubric or a grading key. 2. Pair students up and have them assess each other's work. Option: Extend the self-assessment or peer-assessment activity with a short written reflection asking students to reflect on what they did well, what they struggled with, what they learned, and what they need help with.
Work Toward a Product	Feedback/ No Grade	If students are completing work toward a product (finish a paragraph for an essay, write a draft of a formal lab report, or complete a part of a project), make time in class to provide students with feedback on their work so they can make improvements before the final product is submitted for a grade.
Assessment or Finished Product	Grade	If students are demonstrating their skills on an assessment or product (quiz, test, essay, lab report, research paper, speech), use a clear rubric to provide a grade or score on specific skills. I recommend creating and sharing rubrics before you assess student work so they know how you plan to assess their work. Then select two to three skills to focus on evaluating and provide an individual score for each skill. *If it is a finished product that students will not continue to improve, I do not provide additional feedback beyond the rubric scores.