


Figure 1.7 Wilcannia-Forbes Education Services Action Plan

 2017 Education Services Team ACTION PLAN				
Rationale: <p>This Action Plan is intended to prioritize and track the work of the Wilcannia-Forbes (WF) Education Services team following the ongoing Professional Learning during 2017–2019.</p> <p>List of Priority Actions</p> <ol style="list-style-type: none"> 1. All stakeholders clearly articulate system priorities with a laser-like focus on the priority of literacy, including numeracy. 2. Go deeper into 2nd order change to ensure precision in assessment to inform literacy instruction. 3. Central Education Office (CEO) staff model alongside teachers using Lesson Study and the 4 Cs model. 4. Build all teacher and leader capacity in teaching reading/writing and numeracy by identifying strong practitioners who deeply understand their impact in classrooms and using them to demonstrate best practice. 5. Data will drive differentiation in human and material resourcing in schools, resulting in agile ways in providing support where it is needed. 6. Regular and ongoing communication between CEO teams to ensure alignment and laser-like focus on the priority of literacy. 7. Model what we expect of schools. 				
Focus Area	Timeframe	Details of Tasks to Be Completed	Key Person/s	ACTIONED
CEO Data Wall—where are the pockets of excellence? Who are our most vulnerable students? Schools?	Term 2, 2017	<ul style="list-style-type: none"> • Chris and Prue to gather examples of potential Data Walls to share with the team • Simone will have Kindergarten Data reading levels to present at next meeting. 	Simone Prue Chris	Completed as of 29/5/17 Physical Data Wall Updated for Term 2. 24/7/2017

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Figure 1.7 (Continued)

Focus Area	Timeframe	Details of Tasks to Be Completed	Key Person/s	ACTIONED
		<ul style="list-style-type: none"> • Prue to purchase bi-fold display board for use. • Follow up discussions at planning day on Monday 15th May • Oversee/review the process <p>ONGOING ITEMS:</p> <ul style="list-style-type: none"> • Collection of Kindergarten (K) reading levels at the end of each term • Data Wall: Adjust co-constructed Data Wall to reflect reading levels 	<p>Suz/Chris</p> <p>Simone</p> <p>Chris</p> <p>Simmy/Prue</p> <p>Natalie/Deb</p>	<p>Nat to put update in Principals' Bulletin Board about our Data Wall</p>
Professional Learning (PL) on administering Running Records accurately for all teachers	Term 2 Week 4/5	<ul style="list-style-type: none"> • PL opportunity for all Ed Services team and Focus Teachers • Reading expectations updated Shared beliefs among team are consistent; Reading expectations reflect both Accuracy/Comprehension across all schools. • Compare and contrast various Reading Assessment Benchmark Kits and present back to team in Term 4 	<p>Natalie</p> <p>Suz/Mary-Ellen</p> <p>Natalie</p> <p>Ange & Prue</p>	<p>WF Expectations—to be finalized</p> <p>Nat to update schools via Principal Bulletin Board and email Focus Teachers</p>
Develop School Action Plans to focus work being actioned in schools	Term 2 Week 4	<ul style="list-style-type: none"> • Stimulus Paper completed for sharing at Principals' Meeting 16/5/17 <p>ONGOING ITEM:</p> <ul style="list-style-type: none"> • Regular follow-up and check-ins with Ed Services team—review school discussions from Principals' Meeting Record of the author's work to date in schools 	<p>Deb</p> <p>Natalie/Deb</p>	<p>Completed at Principals Workshop 16/5/17</p> <p>Ongoing check-ins</p>

Focus Area	Timeframe	Details of Tasks to Be Completed	Key Person/s	ACTIONED
Review Sharratt's Instructional Coach role compared with our Focus Teacher Role	Term 2 Week 3	<ul style="list-style-type: none"> Karen O'Malley to email author for copy of her Role Description Updated Role Description completed after Focus Teacher Workshop 	Natalie Ange	Ange and Nat to confer and finalize what is not included in Role Description
Establish networking groups for Stage 1, Stage 2, Stage 3	25 October	<ul style="list-style-type: none"> Planning meeting for 2018 Education Officers to each take responsibility for a key learning stage 	Education Services Team	Discussion 25th October, 2017
Ed Services writing a Literacy Strategy	Working on it from present time Initial Draft September 4	<ul style="list-style-type: none"> Shared Beliefs & Understandings (Parameter#1) document to be developed A subcommittee of Literacy Strategy Group to work on a Literacy Strategy paper to discuss with author as our Critical Friend Literacy Strategy group to meet outside of Ed Services meeting—develop a Literacy Strategy e-FOLDER <ul style="list-style-type: none"> 1st meeting 22 June (9–12) Initial draft paper to be brought to Ed Services Team meeting September 4 (Term 3—Week 8) 	Education Services Team	<i>Good to Great to Innovate</i> , Sharratt & Harild, 2015 — team encouraged to refer to text in developing Literacy Strategy; Literacy Strategy Group reconvene 29th August 2017, 9–10 am Simmy to scan and upload to folder
Develop PL to deliver to Focus Teachers reflecting author's work	Term 2 Week 5 Term 2 21st June	<ul style="list-style-type: none"> Explore the possibility of systemwide Professional Learning day in 2018 with author 14 Parameters Professional Learning - for Focus teachers 	Natalie Ed Officers	Nat has flagged with Mary-Ellen. Ongoing Suz has uploaded.
Regular Principal's Bulletin Board Updates	Ongoing	<ul style="list-style-type: none"> Regular check-ins and updates via Principals' Bulletin Board and standing item at Principals' Meeting to inform schools of Ed Services actions 	Natalie	Ongoing

Source: Mary-Ellen Dempsey, 2017.