An Assessment Portfolio Checklist

This checklist may be helpful in planning the design and contents of a student assessment portfolio, with special attention paid to ELLs and other language learners.

Considerations

☐ The student’s age
☐ The student’s prior experiences with portfolios
☐ The language(s) of instruction for each content area
☐ Student self-reflection
☐ College and career readiness standards
☐ Language proficiency/development standards (for ELLs and other language learners)
☐ Levels of language proficiency in one or more languages and accompanying instructional supports (for ELLs and other language learners)
☐ The number of entries
☐ Digital or paper format

Potential Contents of Assessment Portfolios

☐ A student’s inviting, personalized cover sheet
☐ A student summary sheet, including a self-reflection on the process and the final product
☐ Teacher and student mutual learning goals and action plan
☐ Standards addressed in student work samples
☐ Original samples of student work (products, projects, or performances) and accompanying rubrics or narrative feedback including
  ☐ Academic achievement—language arts
  ☐ Academic achievement—mathematics
  ☐ Academic achievement—science
  ☐ Academic achievement—social studies
  ☐ Cross-disciplinary samples, including the arts and engineering design
  ☐ Language proficiency—oral language development in one or more languages (for ELLs and other language learners)
  ☐ Language proficiency—literacy development in one or more languages (for ELLs and other language learners)
☐ Multimedia samples, including tapes, streaming videos, and photographs
☐ Peer and student self-assessment of common instructional products, projects, or performances

Source: Adapted from Gottlieb, 2006, p. 183.