

Stakeholder Identification and Action-Planning Form

List of some common stakeholders as a reference:							
☐ Board members	☐ LCAP writer or team						
☐ Parents and community	☐ District leadership						
☐ Union association/leadership	☐ Students						
☐ Certificated staff	☐ District-level parent groups						
☐ Classified staff	☐ School staff						
SMART Goal 1							
Write your MTSS SMART Goal 1 statement here:							
Action Description	Person(S) Responsible	Stakeholder Impact (Which Stakeholder Might This Action Affect?)	Stakeholder Input Strategy (What Method Was Used For Collecting Stakeholder Input?)	Date To Begin	Date Due	Resources Needed	Outcome
Sample: Educate school board on PBIS initiative	Principal	School board, community	School board: individual phone interviews Community: online survey to parents	August 2 board meeting	August 2	PPT overview for the school board, one-page overview community handouts	School board has a clear understanding of the why around this initiative and the goal for students

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Note: LCAP, Local Control and Accountability Plan.