

## Goal Planning Sheet

**Area**

**Today's Date**

**Final Target Date**

**Date Achieved**

**Goal (Specific, Measurable, Attainable, Realistic, Tangible)**

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**Benefits From Achieving This Goal**

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**Possible Obstacles**

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**Possible Solutions**

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Specific Action Steps for Achieving This Goal	Responsible	Target Date	Date Completed
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

**Method of Keeping Score** \_\_\_\_\_

\_\_\_\_\_

Is it worth the time, effort and money to reach this goal?	Yes	No	Yes but later
Do I have the ability to achieve this goal?	Yes		No
Am I willing to do what it takes to achieve this goal?	Yes		No

**Affirmations to Support This Goal**

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Retrieved from the companion website for *The Distance Learning Playbook for School Leaders: Leading for Engagement and Impact in Any Setting* by Douglas Fisher, Nancy Frey, Dominique Smith, and John Hattie. Thousand Oaks, CA: Corwin, [www.corwin.com](http://www.corwin.com). Reproduction authorized for educational use by educators, local school sites, and/or noncommercial or nonprofit entities that have purchased the book.